

Sample Accident notification letter for a slip and fall accident

Here are three examples of an accident notification letter that might be sent after a slip and fall, or premises liability accident.

Below are three sample notification letters that might be sent after a slip and fall accident.

Sample Letter to a Business After a Slip and Fall Accident

*John Smith
632 Main Street
LA, NJ 00000*

February 23, 20xx

*Yell Restaurant
766 Alamano street
VP, NH 00000*

To Whom It Concerns:

At approximately 8:00 p.m. on February 9, 20xx I was a customer in your restaurant when I slipped just outside the entrance to the restaurant and fell, injuring myself.

Please refer this matter to your insurance carrier. Please also inform me by letter at the above address of the name and address of your insurance carrier.

Thank you for your prompt attention.

Sincerely,

[signature]

JohnSmith

Sample Letter to Business's Insurer in Slip and Fall Case

*John Smith
632 Main Street
LA, NJ 00000*

February 20, 20xx

*Claims Department
All Risk Insurance Company
6000 Breakneck Boulevard
Houston, TX 12355*

Re: Your Insured: Snack-n-Chat Restaurant

Claimant: Robin Smith

Date of Accident: February 9, 20xx

To Whom It Concerns:

Please be advised that I received injuries in an accident on February 9, 20xx on the premises of your insured, the Snack-n-Chat Restaurant. Please confirm in writing to the above address that your company has issued liability coverage to the Snack-n-Chat Restaurant.

Please also advise whether Snack-n-Chat Restaurant contends that anyone other than the Snack-n-Chat Restaurant may be in whole or in part legally responsible for accidents on or near the premises.

As requested, please respond in writing. If necessary, I may be reached by telephone at the above number between the hours of 7:30-8:30 a.m. or 6:30-9:00 p.m. Monday through Friday.

Thank you for your prompt attention to this matter.

Yours truly,

[signature]

Smith

Sample Letter to Parents of Child Who Caused Slip and Fall Accident

*John Smith
632 Main Street
LA, NJ 00000*

February 12, 20xx

*Norbert and Rosetta Stone
3757 East Bowden Lane
South Fork, IN 00000*

Dear Mr. and Mrs. Stone:

On February 9, 201x I was injured in front of your residence in a fall caused by wooden blocks left on the sidewalk by your child or children. Please refer this matter to the insurance carrier of your homeowner's liability insurance policy and have the insurance carrier contact me directly at the above address.

Thank you for your cooperation.

Very truly yours,

[signature]

John Smith

Need a Personal Injury Attorney in Los Angeles?

